

INTERNAL REVIEW (DSCP-DI)

MISSION:

Provides the Commander with an independent appraisal of operations and the effectiveness of internal control. Performs liaison with external audit and inspection teams. Administers the DoD Hotline Program for DSCP.

FUNCTIONS:

1. Conducts independent reviews of programs and operations to determine whether internal control systems are adequate; information is reliable; applicable laws, regulations and policies are followed; resources are safeguarded and managed economically and efficiently; and desired results are achieved.
2. Selectively performs independent follow-up reviews of management actions taken on findings included in audit and inspection reports.
3. Responds to requests for review from the Commander and HQ DLA.
4. Surveys potential problem areas, prepares audit programs, performs audit tests, summarizes findings, prepares reports and discusses results with management.
5. Is responsible for liaison with external audit and inspection teams. This includes the GAO; DoD IG; and the House Appropriations Committee, the Surveys and Investigations staff.
6. Advises DSCP on issues involving and dealing with external auditors and inspectors.
7. Maintains records on all visits or contacts by external audit and inspection teams and keeps the Commander and HQ DLA posted accordingly.
8. Serves as the DSCP focal point with HQ DLA for the processing of allegations under the DoD Hotline Program.
9. Provides independent evaluations of DoD Hotline Program allegations that do not involve overpricing. Develops Defense Hotline Completion Reports on allegations other than overpricing for approval by the Commander/Deputy Commander.
10. Coordinates with the appropriate DSCP elements to ensure independent evaluations of DoD Hotline Program allegations for overpricing; also, the preparation of Defense Hotline Completion Reports for alleged overpricing for approval by the Commander/Deputy Commander.